

October 2007

## Information leaflet about German Passports

The fee has to be paid cash in US \$.

There are different passports the Embassy can issue, these are:

### “European” Passport (Europapass)

- for applicants over 26 years, Euro 72,- (appr. US\$ 105.00), valid for 10 years
- for applicants under 26 years, Euro 50,50 (appr. US\$ 74.00), valid for 5 years

Documents necessary for application:

- application form - please go to:

<http://www.diplo.de/www/de/infoservice/download/pdf/formulare/passantrag.pdf>

- signature form (“pink” form) with the signature legalized by the Honorary Consul / a notary public – please go to:

[http://www.germany.info/relaunch/info/consular\\_services/passport/unterschriftsblatt.pdf](http://www.germany.info/relaunch/info/consular_services/passport/unterschriftsblatt.pdf)

and print the form on a colour printer

- 2 passport photographs (in compliance with the new regulations as stipulated in the foto sample file accessible under

[http://www.bmi.bund.de/cln\\_028/Internet/Content/Common/Anlagen/Themen/Informationsgesellschaft/DatenundFakten/ePass\\_Fotomustertafel\\_\\_en,templateId=raw,property=publicationFile.pdf/ePass\\_Fotomustertafel\\_en.pdf](http://www.bmi.bund.de/cln_028/Internet/Content/Common/Anlagen/Themen/Informationsgesellschaft/DatenundFakten/ePass_Fotomustertafel__en,templateId=raw,property=publicationFile.pdf/ePass_Fotomustertafel_en.pdf) )

- certified copy of passport
- certified copy of birth certificate
- proof of residence (resident status)
- cancellation of one’s registration with local authorities in Germany or charge of Euro 6,- (appr. US\$ 9.00) for contacting the authorities in Germany

This passport has to be sent to Berlin for processing. Processing time appr. 6 to 8 weeks.

- In case you need a passport with 48 pages (instead of the usual 36 pages), the fee will be an additional 22,- Euro (appr. US\$ 32.00).

### “Temporary” Passport (Vorläufiger Pass)

- Euro 39,- (appr. US\$ 57.00), valid for 1 year only

Documents necessary for application:

- application form
- 2 passport photographs
- original of passport
- certified copy of birth certificate

Address: Post:

Embajada de Alemania, 20 Calle 6-20, Zona 10, Edif. Plaza Marítima, Guatemala-City, Guatemala

Phone: 00502-2364-6700, 00502-2364-6710 Fax. 00502-2333-6906

E-Mail: embalemana@inteln.net.gt

Opening hours of the visa section are Mondays to Fridays 9 am - 12 am

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- proof of residence (resident status)

- cancellation of one's registration with local authorities in Germany or charge of Euro 6,- (appr. US\$ 9.00) for contacting the authorities in Germany

This passport will be issued in Guatemala

**Important Note: After 01 May 2006, no "temporary" passport (Vorläufiger Pass) (i.e. any passport of a validity less than the regular 10 years for persons over the age of 26 or 5 years for persons under the age of 26) will be accepted under the US Visa Waiver Programme. If you want to travel to or via the United States of America with a temporary passport you will have to apply for a visa.**

Please note: If any of the above passports shall be issued for minors, the **signature of both parents is required** on the application form as well as a certified copy of the parents' marriage certificate.

**Note: The Embassy does not extend special "passports for children" (Kinderreisepass) but only normal "European" passports.**

Documents necessary for passports for children:

- application form
- 2 passport photographs
- certified copy of birth certificate
- certified copy of marriage certificate of the parents
- signature of both parents on the application form and copies of parents' passports

**Important Note: Any passport for children (Kinderreisepass) issued after 26 October 2006 will not be accepted under the US Visa Waiver Programme. If the child needs to travel to/ via the United States of America, a visa will have to be applied for.**

**Please note that the fee for any of the above mentioned passports is augmented by 26,00 Euro (appr. US\$ 38.00) for a temporary passport and by 37,50 Euro (appr. US\$ 55.00) for a European passport for persons under the age of 26 and by 59,- Euro (appr. US\$ 86.00) for a European passport for persons over the age of 26 if the applicant is still registered in Germany!**

When sending the application to the Embassy, please enclose a Prepaid Return Airway Bill for the forwarding of your new passport. If that service is not offered, then please enclose the US\$ amount required for the sending of your new passport from Guatemala to your place of residence via courier service.

This Embassy can not accept cheques or credit card data for the fee, the money has to be sent **in cash**.

The fee the Honorary Consul needs to send the application to this embassy (courier service to Guatemala) has to be paid on top of the above mentioned fees.